



## **EXTERNAL ADVERTISEMENT**

The Rural Electrification and Renewable Energy Corporation is a State Corporation established under the Energy Act, 2019, with the mandate of enhancing the provision of electricity in the rural areas of the country as well as developing, managing and promoting the use of renewable energy in Kenya. Through its mandate, the Corporation seeks to improve the socio-economic well-being of Kenyans living in rural areas as well as develop cheap alternatives to sources of energy through the promotion of renewable energy.

The Corporation is looking for a highly experienced, motivated and results-oriented individual to fill the vacancy in the organization. He/she must be a self-driven individual who is focused and committed to driving the Corporation towards achieving its mandate.

Applications are invited from professionals who meet **ALL** the minimum qualifications for the following position.

### **JOB TITLE: CHIEF EXECUTIVE OFFICER - GRADE REREC 1**

#### **Reporting Status**

Reporting to the Board of Directors

#### **Terms of Appointment**

The appointment will be on a Three (3) years contract renewable once subject to satisfactory performance. The Corporation offers salary and benefits consistent with scales approved by the Salaries and Remuneration Commission

#### **Job Purpose**

The Chief Executive Officer (CEO) is responsible to the Board for the day-to-day management and coordination of activities in the Corporation.

#### **Duties and Responsibilities**

- (i) Be the Accounting Officer of the Corporation;
- (ii) Secretary to the Renewable Energy Resource Advisory Committee;
- (iii) Ensuring the formulation, preparation, review and implementation of the Corporation's strategic and annual work plans as well as providing strategic direction to the Corporation;



- (iv) Responsible for the day-to-day management and operations of the Corporation and shall have control over all personnel and other activities of the Corporation;
- (v) Overseeing the implementation of the Rural Electrification Programme;
- (vi) Facilitating the operations of the Rural Electrification Programme Fund established under section 143 of the Energy Act, 2019;
- (vii) Sourcing additional funds for the Rural Electrification Programme and renewable energy;
- (viii) Developing and updating the rural electrification master plans in consultation with County Governments;
- (ix) Developing and updating the renewable energy master plan taking into account county-specific needs and the principle of equity in the development of renewable energy resources;
- (x) Supporting the establishment of energy centres in the counties;
- (xi) Establishing a framework for collaboration with County Government in the discharge of its mandate;
- (xii) Undertaking on-farm and on station demonstration of wood-fuel species, seedling production and management;
- (xiii) Undertaking feasibility studies and maintaining data with a view to availing the same to developers of renewable energy resources;
- (xiv) Developing, promoting and managing in collaboration with other agencies, the use of renewable energy and technologies, including but not limited to biomass (biodiesel, bio-ethanol, charcoal, fuel-wood, biogas) municipal waste, solar, wind tidal waves, small hydropower and co-generation but excluding geothermal;
- (xv) Formulating, in conjunction with the Nuclear Power and Energy Agency, a national strategy for coordinating research in renewable energy;
- (xvi) Undertaking, in conjunction with the Nuclear Power and Energy Agency, research, development and dissemination of appropriate renewable energy technologies;
- (xvii) Providing an enabling framework for the efficient and sustainable production, conversion, distribution, marketing and utilisation of biomass, solar, wind, small hydros, and municipal waste;
- (xviii) Promoting, in conjunction with the agency responsible for forests, the use of fast-maturing trees for energy production including bio-fuels and the establishment of commercial woodlots including peri-urban plantations;
- (xix) Promoting, in collaboration with other agencies, the development of appropriate local capacity for the manufacture, installation, maintenance and



operations of renewable technologies such as biodigesters, solar systems, turbines and other renewable energy technologies;

- (xx) Promoting international cooperation programmes focusing on renewable energy sources;
- (xxi) Harnessing opportunities offered under clean development mechanism and other mechanisms including, but not limited to, carbon credit trading to promote the development and exploitation of renewable energy sources;
- (xxii) Promoting the development of electricity co-generation by sugar millers;
- (xxiii) providing technical and other capacity-building support to county governments in the discharging of the functions of electricity reticulation and energy regulations;
- (xxiv) Overseeing the implementation of the Corporation's policies and plans governing the Corporation in liaison with the Board and other relevant authorities;
- (xxv) Fostering a conducive corporate culture that promotes ethical practices and good governance in line with the Constitution of Kenya;
- (xxvi) Creating a corporate environment that attracts, retains and motivates employees;
- (xxvii) Providing leadership in the development of the Corporation's programs and assure quality program and organizational stability through the development and implementation of standards and controls, systems and procedures, regular evaluation and performance management system;
- (xxviii) Developing and overseeing efficient and effective strategies for recruitment, selection, retention and evaluation of staff;
- (xxix) Providing guidance to the Board and the management in the development and implementation of the best practices in Corporate Governance;
- (xxx) Promoting values and principles as spelt out in Articles 10 and 232 of the Constitution of Kenya in the operations of the Corporation;
- (xxxi) Custodian of the Corporation seal and seal register;
- (xxxii) Leveraging on ICT for efficient service delivery in the promotion of the Corporation's Mandate

### **Key Qualifications**

Applicants must possess the following minimum qualifications

- (i) Be a citizen of Kenya;
- (ii) Have at least fifteen (15) years of relevant professional experience, Seven (7) of which must be in Senior Management;



- (iii) Hold a Bachelors degree from a university recognized in Kenya or its equivalent in the fields of engineering, physical sciences, law, finance, economics or energy;
- (iv) Hold a Masters Degree from a University recognized in Kenya in engineering, physical sciences, law, finance, economics, energy or any related field;
- (v) Hold a professional qualification and membership in good standing to a professional body where applicable;
- (vi) Demonstrate knowledge of Corporate Governance and Leadership;
- (vii) Demonstrate a clear understanding of: -
  - a) The energy industry.
  - b) Local, national and international conventions and treaties governing energy.
  - c) Public Finance Management Act, 2012.
  - d) Public Procurement and Asset Disposals Act, 2015.
  - e) The Energy Act, 2019.
  - f) Mwongozo: The Code of Governance for State Corporation.
  - g) Be proficient in computer applications; and

### **Key Competencies And Skills**

- (i) Analytical skills;
- (ii) Communication skills;
- (iii) Strategic and innovative thinking;
- (iv) Interpersonal skills;
- (v) Resource mobilization skills;
- (vi) Negotiation skills; and
- (vii) Team player

### **Other Requirements**

Shortlisted candidates will be expected to present the following clearance certificates to fulfil the requirements of Chapter 6 of the Constitution of Kenya 2010 and the Leadership and Integrity Act:

- Tax Compliance Certificate from Kenya Revenue Authority
- Clearance Certificate from Higher Education Loans Board
- Clearance from Ethics and Anti-Corruption Commission
- Certificate of Good Conduct from the Directorate of Criminal Investigations
- Clearance from an approved Credit Reference Bureau

### **Application Procedure:**



- i. Interested persons who meet the above minimum criteria are requested to submit applications enclosing a curriculum vitae (CV), bio-data form and copies of relevant academic and professional certificates. The CV must at the minimum provide details of current employer, current remuneration and names and contacts of three (3) referees familiar with the applicant's professional and work record.
- ii. The Corporation is an Equal Opportunity Employer and is committed to implementing the provisions of the Constitution – Chapter 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities.
- iii. All applicants **MUST** complete the BIO DATA FORM which shall be obtained in the Rural Electrification and Renewable Energy Corporation website on [www.rerec.co.ke](http://www.rerec.co.ke)
- iv. The applicants will be expected to submit both SOFTCOPY OF THE BIO DATA FORM to [ceo@rerec.co.ke](mailto:ceo@rerec.co.ke) and HARDCOPY applications.
- v. Candidates who meet the requirements should submit their applications so as to reach the address below on or before 7<sup>th</sup> November 2023 at 4.30 p.m. Applications received after the specified time shall not be considered. Canvassing in any manner shall lead to automatic disqualification. Only shortlisted candidates will be contacted.

**THE CHAIRMAN, BOARD OF DIRECTORS  
RURAL ELECTRIFICATION AND RENEWABLE ENERGY  
CORPORATION,  
KAWI HOUSE, BLOCK C, SOUTH C-BELLEVUE,  
P.O BOX 34585-00100,  
NAIROBI.**

### **Important Notice**

- i. Details of academic and professional certificates not obtained by closure of the advert shall not be accepted.
- ii. Academic Qualifications of external origin **MUST** be accompanied with a recognition and equation certificate from the relevant body in Kenya.
- iii. **REREC DOES NOT** charge any fee in the recruitment process.
- iv. Canvassing will lead to automatic disqualification.